#### **Downloading Records in MyChart**

Patients with a Rush MyChart account are now able to request their health records for download from the web. These options are available under Health > Medical Tools > Document Center and Request a Record.

| <b>ORUSH</b>                         |                      |        | $\sim$                  |           |
|--------------------------------------|----------------------|--------|-------------------------|-----------|
| My Rush powered by MyChart Kev       | Health               | Visits | Messaging               | Billing   |
|                                      | My Health Record     |        | Medical Tools           | EyeCare   |
| Malaamal                             | Plan of Care         |        | Document Center         | Last Eyeg |
| weicome!                             | Test Results         |        | Request a Record        |           |
|                                      | Health Summary       |        | MyChart Login History   |           |
|                                      | Current Health Issue | is.    | Health Trends           |           |
| View instructions for your appointme | ent o Medications    |        | Questionnaires          |           |
|                                      | Allergies            |        | Track My Health         |           |
|                                      | Preventive Care      |        | <b>Research Studies</b> |           |
| Read your messages. You have 7 nev   | Medical History      |        | Wallet Card             |           |
|                                      | Immunizations        |        | Share My Record         |           |
| View your 2 accounts with a payment  | t due.               |        |                         |           |

NOTE: In order to download any records from MyChart, you must have a third-party zipping tool installed on your computer, such as 7zip.

| Document Center   |   |   | . pg 2-6 |
|-------------------|---|---|----------|
| Visit Records .   |   |   | . pg 3   |
| Requested Records | • | • | . pg 4-6 |
| Request a Record  |   |   | . pg 7   |

#### **Document Center**

Download records from your encounters at Rush. You may request the records with or without a password. **You choose the password** for documents downloaded from Document Center.

| Document Center                                                      |                                                       |
|----------------------------------------------------------------------|-------------------------------------------------------|
| Please select the option that most closely matches the information y | ou would like.                                        |
| VIsit Records                                                        | Requested Records                                     |
| Download and send visit summaries that would be helpful for a        | Download records you specifically requested, such as: |
| new provider, including details such as:                             | Legal Information                                     |
| Health Issues                                                        | Coordination of Care                                  |
| Medications                                                          | Government Reporting                                  |
| Allergies                                                            | Worker's Comp Information                             |
| Immunizations                                                        | Accounting Disclosure                                 |
| Plan of Care                                                         | Visit and Health Summaries                            |
| My Documents                                                         | MyChart Login History                                 |
| View, download, and print documents you have on file.                | View actions of people who have accessed your record. |

- Visit Records: Choose encounters whose records you wish to download
- Requested Records: This page will contain records that are ready for your download
- My Documents: Documents that you have signed on file at Rush, such as your consent to medical care
- MyChart Login History: View your login history and access from third-party apps

#### Visit Records

Choose the records you would like to download, based on their date. Click the tabs to choose based on single visit, date range, all visits or your patient-level "Lucy Summary."

Click VIEW to view the record directly from the web page. Click DOWNLOAD to download the record as a .pdf file. Click SEND to search for a provider and send via their Direct Address.

| Visi           | t Records                                                                           |                                                       |                                     |
|----------------|-------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------|
| Select<br>Your | t the visits you'd like to view, download, o<br>Lucy Summary is also available.     | r send. You can select a single visit or multiple vis | its using the options below.        |
| Si             | ngle Visit Date Range All Visi                                                      | ts Lucy Summary                                       |                                     |
| 0              | Office Visit with Richard J Grostern,<br>University Ophthalmology Associates        | MD                                                    | Thursday October 24, 2019           |
| ۲              | Hospital Visit<br>RUSH UNIVERSITY MEDICAL CENTER                                    |                                                       | October 18, 2019 - October 24, 2019 |
| 0              | E-Visit with Michael Anthony Hanak,<br>Rush Primary Care Chicago POB 010            | MD                                                    | Monday September 30, 2019           |
| 0              | <b>Procedure Only with Rasa Kazlauska</b><br>Rush University Consultants in Endocri | <b>te, MD</b><br>nology                               | Thursday September 26, 2019         |
| 0              | Hospital Outpatient Visit with Christ<br>RUSH OUTPATIENT PHYSICAL THER              | <b>ne S Schauerte, PT</b><br>APY                      | Wednesday September 18, 2019        |
| 0              | <b>Procedure Only with Nancy R</b><br>The Rush Midlife Center                       | Friday September 13, 2019                             |                                     |
| VIE            | W DOWNLOAD SEND                                                                     |                                                       |                                     |
|                |                                                                                     | BACK TO DOWNLOAD MY RECORD                            |                                     |

When you click DOWNLOAD, you may choose to download with password protection or without. Rush cannot recover this password for you, so please remember your password.

NOTE: In order to download any records from MyChart, you must have a third-party zipping tool installed on your computer, such as 7zip.

| Download My Record                          | ٩                                                                                                                                                                                                              |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Request the record of your visit on         | 10/24/2019.                                                                                                                                                                                                    |
| Summary Package                             | Safeguard your health information with a password. This will provide a higher level of security, and you may need to find and use other software to access your record.                                        |
| Summary Package<br>with Password Protection | Password for this package:   •••••••••   This password will be used to protect your record. It must be at least eight characters long. Retype password:   •••••••••     •••••••••     ••••••••• <b>REQUEST</b> |

After you enter your password, click REQUEST.

#### **Requested Records**

You will be taken to the Requested Records page. You may refresh the page to check on when your download will be ready. Or, you will receive a notification once the download is ready.

| Visit record from 10/24/2019<br>Requested 01/20/2020                                      |
|-------------------------------------------------------------------------------------------|
| Your download is being prepared<br>CRefresh this page to check if your download is ready. |
| Taking a while? We'll notify you when your download is ready.                             |

The DOWNLOAD button will appear.

NOTE: In order to download any records from MyChart, you must have a third-party zipping tool installed on your computer, such as 7zip.



Click DOWNLOAD. If you password-protected your file, a window will pop-up regarding your password. It will explain that you may need to use other software (for example, 7zip) to unzip your download.



Save it to your computer. By default, MyChart will name your file using today's date (the date you are accessing your records). Use a third-party zipping tool to unzip the file. The following is an example using 7-Zip.

## January 2020

| 💷 l ⊋ 🚺 = l        |           | с    | ompress    | ed Folder To   |       | <b>Open</b><br>Open in new window |      | Desktop           |                                 | _ □       |   | x |
|--------------------|-----------|------|------------|----------------|-------|-----------------------------------|------|-------------------|---------------------------------|-----------|---|---|
| File Home Sh       | nare View | ·    | E          | xtract         | -     | Extract All                       |      |                   |                                 |           | ^ | 0 |
| 📄 📋 👗 Cut          |           |      |            | × 🛯            |       | 7-Zip (2)                         | •    | Open archive      |                                 |           |   |   |
| Copy               | path      |      |            |                |       | CRC SHA                           | •    | Open archive      |                                 |           |   | • |
| Copy Paste 🗟 Paste | shortcut  | to 🔻 | to 🔻       | v v            |       | KDiff3                            | •    | Extract files     |                                 |           |   |   |
| Clipboard          |           |      | Org        | anize          |       | Pin to Start                      |      | Extract Here      |                                 |           |   |   |
| 🗲 🗇 🔻 🕇 🔳 D        | esktop    |      |            |                |       | Edit with Notepad++               |      | Extract to "Healt | thSummary_Jan_20_2020\" (3)     |           |   |   |
|                    |           |      |            |                |       | Open with                         |      | Test archive      | -                               |           |   |   |
| 🚖 Favorites        |           |      | Nami       | e              |       | Share with                        | •    | Add to archive    |                                 |           |   |   |
| 📃 Desktop          |           | _    | [ 🔒 К      | evin Tam       |       | Restore previous versions         |      | Compress and e    | email                           |           |   |   |
| 🗼 Downloads        |           | -    | j 🖳 T      | 'his PC        |       | Condition                         | _    | Add to "HealthS   | Summary_Jan_20_2020.7z"         |           |   |   |
| 📃 Recent places    |           |      | ز L        | ibraries       |       | Sena to                           | -    | Compress to "H    | ealthSummary_Jan_20_2020.7z" a  | nd email  |   |   |
| 鷆 MyChart          |           |      | 👊 N        | letwork        |       | Cut                               |      | Compress to "H    | ealthSummary_Jan_20_2020.zip" : | and email |   |   |
| 鷆 Instances        |           |      | 📴 C        | ontrol Panel   |       | Сору                              |      |                   |                                 |           |   |   |
| _                  |           |      | 🧾 R        | ecycle Bin     |       | Create shortcut                   |      |                   |                                 |           |   |   |
| 🌉 This PC          |           |      | 🔊 S        | oapUI 5.4.0    |       | Delete                            |      | Shortcut          |                                 |           |   |   |
| 膧 Desktop          |           |      | 🏀 U        | lltraEdit      |       | Rename                            |      | Shortcut          |                                 |           |   |   |
| Documents          |           |      | <b>N</b> V | 9.1-Rush       |       | Properties                        |      | File folder       | No preview availa               | able.     |   |   |
| 🗼 Downloads        |           | 0    |            | lealthSumm     |       |                                   |      | Compressed (zipp. |                                 |           |   |   |
| 🚺 Music            |           |      | 💦 k        | diff3 - Shorti | ut    |                                   | 1 KB | Shortcut          |                                 |           |   |   |
| ╞ Pictures         |           |      | 🔊 Р        | erformance     | Monit | or                                | 2 KB | Shortcut          |                                 |           |   |   |
| 🤰 Videos           |           |      |            |                |       |                                   |      |                   |                                 |           |   |   |
| 📥 Local Disk (C:)  |           |      |            |                |       |                                   |      |                   |                                 |           |   |   |

You will be prompted for a password. If you filled out the form for HIM, the default password is your year of birth. If you found the record yourself, enter the password that you chose.

| 🔲   💽 🔛 🖛           | Compressed Folder Tool | 5 Desktop                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |
|---------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| File Home Share Vi  | ew Extract             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| Copy Paste          | Move Copy to Copy      | tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tender<br>tende | Select all<br>Select none<br>Invert selection |
| Clipboard           | 😰 0% Extracting        | C:\Users\ktam\Desk ry_Jan_20_2020.zip                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |
| € 🗇 ▼ ↑ 🛄 Desktop → | Elapsed time:          | 00:00:03 Total size:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 684 K                                         |
| 🔆 Favorites         | Files:                 | 5peea:<br>17 Processed:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0                                             |
| 📃 Desktop           | Compression ratio:     | Enter password                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0                                             |
| 🔥 Downloads         | <b>F</b> ( )           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| 🔚 Recent places     | Extracting             | Enter password:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| MyChart             | STYLE.XSL              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| instances           |                        | Show password                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |
| 🖳 This PC           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| 膧 Desktop           |                        | OK Cancel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |
| 📗 Documents         |                        | I                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | lo previev                                    |
| 🐌 Downloads         |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| 🚺 Music             |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| ╞ Pictures          |                        | Background Pause C                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | ancel                                         |
| 🤰 Videos            |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| 🚢 Local Disk (C:)   |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| 👝 Арр (D:)          |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |

Your unzipped file appears.

## January 2020

| 📴 Control Panel             |        |            |
|-----------------------------|--------|------------|
| 👿 Recycle Bin               |        |            |
| 🔊 SoapUI 5.4.0              | 2 KB   | Shortcut   |
| 🔀 UltraEdit                 | 3 KB   | Shortcut   |
| 퉬 v9.1-Rush                 |        | File folde |
| 📰 kdiff3 - Shortcut         | 1 KB   | Shortcut   |
| Performance Monitor         | 2 KB   | Shortcut   |
| HealthSummary_Jan_20_2020   | 271 KB | Compres    |
| 🕕 HealthSummary_Jan_20_2020 |        | File folde |
|                             |        |            |
|                             |        |            |

Inside the folder, your requested record will be under the filename "! My Health Summary.PDF"



#### **Request a Record**

Click Request a Record to fill out a form regarding the records you would like, and send it to Health Information Management at Rush. If you have questions on requesting records, call 312-942-7262 (RUMC/Rush Oak Park) or 630-978-6786 (Rush Copley).

| Medical Record Request                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Complete this form and click "Submit Request" to reque                                                                                                                                                                                                                                            | st your medical records. If you have questions on requesting records please call 312-942-7262.                                                                                                                                                                                                                                                                                                                                                                                      |         |
| <b>INSTRUCTIONS</b> : This authorization is made by you for<br>University Medical Center, ATTN: Health Information M<br>(312) 942-2264.                                                                                                                                                           | the release of your healthcare information, as indicated. Please address questions about this form to:Rush<br>anagement Office, 1611 West Harrison Street, L1, Suite 001, Chicago, IL 60612, Telephone: (312) 942-7262, Fa                                                                                                                                                                                                                                                          | iX:     |
| FORM MUST BE COMPLETED IN ITS ENTIRETY. PLE                                                                                                                                                                                                                                                       | ASE READ THE FOLLOWING STATEMENTS CAREFULLY:                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |
| This authorization is voluntary. Rush will not condition treatment on the provision of an authorization.                                                                                                                                                                                          | your treatment on giving this authorization. However, Rush may condition the provision of research-related                                                                                                                                                                                                                                                                                                                                                                          |         |
| I understand that I may change my mind and revoke thi<br>understand that revocation of this authorization will no                                                                                                                                                                                 | s authorization at any time by giving written notice of my revocation to the contact office listed above. I<br>t affect action Rush took in reliance on this authorization before Rush received my written notice of revocati                                                                                                                                                                                                                                                       | ion.    |
| I authorize the use and/or disclosure of my Protected H<br>confirm my decision so Rush may use and/or disclose m<br>and/or use the PHI described above are not subject to f<br>federal health information privacy laws. I understand th<br>may obtain a copy of the information by contacting the | ealth Information (PHI) as described above. I understand that this authorization is voluntary and made to<br>ny PHI for a specific purpose. I understand that if the persons or organizations I authorized above to receive<br>ederal health information privacy laws, they may further disclose the PHI and it may no longer be protected<br>at I have a right to inspect and copy the information to be disclosed pursuant to this authorization and that<br>office listed above. | by<br>I |
| I have had full opportunity to read and consider the con<br>understand that, by signing this form, I am confirming n<br>PHI described in this form.                                                                                                                                               | tents of this authorization, and I confirm that the contents are consistent with my direction to Rush. I<br>ny authorization that Rush may use and/or disclose to the persons and/or organizations named in this form t                                                                                                                                                                                                                                                             | the     |
| EFFECTIVE: This authorization request does not apply<br>the purpose of the use/disclosure) upon which your aut<br>ninety (90) calendar days after the date of signature.                                                                                                                          | to any treatment dates beyond the date of signature. You may choose to provide an event (related to you or<br>horization will expire, unless mental health records are requested. Otherwise, this authorization will expire                                                                                                                                                                                                                                                         |         |
| From Date:                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |
| To Date:                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |
| Purpose:                                                                                                                                                                                                                                                                                          | Continuation of Care For Personal Records Insurance Legal Other                                                                                                                                                                                                                                                                                                                                                                                                                     |         |
| Purpose, Other: Please Specify:                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0       |
| Department/Facility to Release Records:                                                                                                                                                                                                                                                           | Inpatient Emergency Room Outpatient/Clinic Other                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |
| Dept/Facility to Release Records Other, Please Specify                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0       |

You will receive a message once your record request is ready for you to download in MyChart. By default, the password to unzip the file containing your requested record(s) is your year of birth. Follow the instructions listed in the Requested Records section of this document for more details on downloading your requested record.